

THE TOP TEN MISTAKES LEADERS MAKE



Dr. Hans Finzel Micro Manager Checklist

In a recent survey, 55% of workers said they are less productive working under micro managers. Are you one? Take this simple assessment and find out. Give yourself a score from 1 to 5 for each of these questions, 1 being low and 5 being off the charts high:

1. I can usually do the job better myself than trying to ask someone else to do it. _____
2. I tend to look over people's shoulders when they work for me. _____
3. It is hard for me to relax and let go of projects. I like to stay on top of other peoples' work. _____
4. I am really good at what I do, so I expect the people that work for me to carefully follow my instructions. _____
5. You lay out very specific instructions on how the assignment is to be done. _____
6. You work very long hours to get most things done yourself that others can't do for you. _____
7. I don't tend to give people a long tether to do their work alone. _____
8. You don't take your allotted vacation time due to your workload. _____
9. It is hard for you to relax at home and on vacation and not connect back to your work. _____
10. I confess, people tend to accuse me of being a control freak. _____

Scoring: Your score _____

- | | |
|----------|---|
| 10 to 20 | You are NOT a micromanager |
| 21 to 30 | You might have some micromanager tendencies |
| 31 to 40 | You tend to micromanage people |
| 41 to 50 | You are a true micromanager! |

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